Modify the Line Spacing in Word 2010 and 2016

To remove an extra line space before or after the page header on one of the front pages:

1. Highlight the page header (or other text with extra line space before or after it)

2. From the HOME tab, in the paragraph section, look for the following icon:

3. On the drop down menu, look for Line Spacing Options.

4. Under Line Spacing Options, click on Remove Space After Paragraph or Remove Space Before Paragraph as appropriate to remove the extra space.