Setting Up Your Workstation

**Recommended Browser:** Google Chrome

**Adobe Acrobat Pro XI**

1. It is recommended configure your browser for .pdfs to open up on in Adobe Acrobat Pro.
2. You may wish to set up Adobe Acrobat to show a grid line to represent the page margin settings.

From the main menu, click on Edit, then Preferences. From the left-hand list of features, select Units & Guides. Please see the attached image on how to set up the grid lines to match the University page margin requirements.

*For the School of Law, use:*

- Grid offset from left edge: 1.50
- Grid offset from right edge: 1.00

I also recommend you turn on the **ruler function** in Adobe Acrobat Pro XI: **Ctrl + r** at the start of your session.