Setting Up Your Workstation

Recommended Browser: Google Chrome

Adobe Acrobat DC

1. It is recommended configure your browser for .pdfs to open up on in Adobe Acrobat Pro.
2. You may wish to set up Adobe Acrobat to show a grid line to represent the page margin settings.

From the main menu, click on Edit, then Preferences.
From the left-hand list of features, select Units & Guides. Please see the attached image on how to set up the grid lines to match the University page margin requirements.

*For the School of Law, use:
  Grid offset from left edge: 1.50
  Grid offset from right edge: 1.00

I also recommend you turn on the ruler function in Adobe Acrobat DC Ctrl + r at the start of your session.