I. PURPOSE/PROGRAM SUPPORT

The collection supports the Department of Decision Sciences in the School of Business. Materials are acquired to support current and anticipated teaching and research at the masters and the doctoral levels as the Department offers no undergraduate courses. The Department’s areas of study are decision sciences, operations management, supply chain management, project management, and statistics. There are 17 full-time faculty members, eight MBA students with a concentration in decision sciences, approximately 300 M.S. in project management students, and nine PhD students with a concentration in decision sciences.

II. AREA RESOURCES

A. Washington Research Library Consortium (WRLC)

The member libraries, as a whole, have a significant amount of relevant material.

B. Other area resources

Academic libraries outside the WRLC and the Library of Congress have relevant material. Faculty and graduate students have access and borrowing privileges at the Chesapeake Information and Research Library Alliance (CIRLA) libraries.

III. GENERAL COLLECTION GUIDELINES

A. Language

The primary language is English. Material in other languages are rarely, if ever, acquired.

B. Period of Coverage
C. Dates of Publication

Recent materials almost exclusively are acquired. Important older works may be acquired.

D. Geographical

There are no geographical restrictions.

E. Treatment of Subject

Scholarly and practitioner-oriented works are acquired. Popular treatments are not acquired.

IV. DESCRIPTION OF MATERIALS AND FORMAT

Print materials include standard reference sources, circulating monographs, multi-author anthologies, monographic series, and periodicals. Some periodicals are on microform. Electronic journals and databases supporting research are also acquired.

V. SPECIAL CONSIDERATIONS

Both the Decision Sciences Department and the Engineering Management and Systems Engineering Department make use of operations research material.

VI. DUPLICATION

In general, duplicate copies of a title are not purchased, the operating principle being to purchase more titles rather than extra copies of individual titles. However, if demand warrants, e.g. reserve readings, duplicate copies are bought on a case by case basis. Additional copies of titles may be accepted as gifts.

VII. SELECTION METHODS

A. Selection of new materials generally occurs through 5 sources:

1. The approval plan through Blackwell’s Book Services is monitored on a regular basis to ensure the profile meets our needs. Any changes in the curriculum, as indicated through library impact statements, are examined against possible changes in the approval profile.

2. Firm orders are initiated by the collection development librarian. Firm order requests from faculty and students are reviewed and approved by the collection development librarian.
3. Standing orders, memberships and serial requests are initiated by the collection development librarian.

4. Gifts are accepted under the same guidelines as other acquisitions. They must fit the criteria spelled out in this collection development policy.

5. The Library participates in the Federal Depository Library Program; collection development librarians review documents available through the U.S.G.P.O. for access or inclusion in the collection.

B. Deselection

The deselection process can be initiated by Gelman staff, by faculty, or by the collection development librarian. Final decisions on deselection are made by the collection development librarian. Items are checked for general condition, availability of newer or replacement editions and the continuing value of the content.

VIII. LIBRARY OF CONGRESS CLASSIFICATION

Most of the material relevant to the Department of Decision Sciences is classified in the HD 69.P75 and T 55.4-57.97 class marks of the Library of Congress classification system.