COLLECTION DEVELOPMENT POLICY STATEMENT

SECURITY POLICY STUDIES

Date: February 2007
Collection Development Librarian: David Ettinger

I. PURPOSE/PROGRAM SUPPORT

Security Policy Studies is a graduate program in the Elliott School of International Affairs. This program offers a Master of Arts degree which prepares students for careers in security policy institutions of the federal government, in the private sector, in international organizations, and in many non-profit institutions engaged in security policy work. The program is policy-oriented, focusing on international security issues and the policy responses to those issues, with particular emphasis on emerging transnational threats. These threats include, but are not limited to, weapons of mass destruction, terrorism, regional and ethnic conflicts, international crime, and the security implications of a globalized economy. It also examines the national and international policy responses to these problems. These include the operations of the intelligence community, the military, diplomats, and international economic policy-makers. There are over 40 faculty members teaching in the program and 104 students currently enrolled, with a plan to increase enrollment to 135 in the upcoming academic year.

The Security Policy Studies program has concentrations in:

- Transnational Security Issues
- U.S. National Security Policy and Process
- Political Psychology
- Defense Policy and Defense Programs
- Conflict and Conflict Resolution
- Homeland Security
- Strategic Concepts and Military History
- Science, Technology, and National Security Policy
- Regional Security

The Gelman Library collects materials which support faculty and student research. There is no approval plan profile specifically for the Security Policy Studies Program. Materials which come on the approval plan for other departments and programs, especially political science, international relations, and public policy, are considered for purchase. The director of the program has indicated an interest in having the library build up the
collection related to general thematic issues such as intelligence, counterinsurgency, and proliferation.

II. AREA RESOURCES

A. Washington Research Library Consortium (WRLC)

Faculty and students may use the resources of member libraries of the Washington Research Libraries Consortium (WRLC), either on-site or through the Consortium Loan Service.

B. Other area resources

Faculty and graduate students have access and borrowing privileges at the Chesapeake Information and Research Library Alliance (CIRLA) libraries.

The program is of an interdisciplinary nature, therefore there are a large number of libraries in the area open to the public which can provide resources for students and faculty.

III. GENERAL COLLECTION GUIDELINES

A. Language

English is the primary language of collection.

B. Period of Coverage

Emphasis is on current scholarship (i.e., post-World War II).

C. Dates of Publication

Current scholarship is emphasized; older materials are acquired selectively.

D. Geographical

Building upon existing areas of strength within the collection, the focus is on collecting materials related to the United States, Western Europe, Russia, Eastern Europe, Israel and the Middle East, the People's Republic of China, and Africa. Acquisition of materials for other areas will be on a highly selective basis.

E. Treatment of Subject

Scholarly material is preferred. Speculative or predictive material will be
purchased on a selective basis; popular material very selectively.

IV. DESCRIPTION OF MATERIALS

Materials in several formats will be collected including books, serials, government documents, microforms, and electronic sources (ebooks, ejournals, and databases).

V. SPECIAL CONSIDERATIONS

Collection development policies for several departments and programs are related to Security Policy Studies. These include Asian Studies, Economics, History, International Relations, Latin American Studies, Middle East Studies, Political Science, and Russian and East European Studies. Accordingly, the collection development librarian shares responsibility for acquiring materials with colleagues responsible for building collections in these areas.

VI. DUPLICATION/REFERRAL POLICY

In general, duplicate copies of a title are not purchased, the operative principle being to purchase more titles rather than extra copies of individual titles. However, if demand warrants, e.g. reserve readings, duplicate copies are bought on a case-by-case basis. Additional copies of titles may be accepted as gifts.

VII. SELECTION PLAN

A. Selection of new materials generally occurs through five sources.

1. Approval plan through Blackwell’s Book Services is monitored on a regular basis to ensure that the profile meets our needs. Any changes in the curriculum, as indicated through library impact statements, are examined against possible changes in the approval profile.

2. Firm orders are initiated by the collection development librarian, who also reviews and approves requests from faculty and students.

3. Standing orders, memberships and serial title requests are initiated by the collection development librarian either independently or in consultation with faculty.

4. Gifts are accepted under the same guidelines as other acquisitions. They must fit the criteria spelled out in this policy.

5. The Library participates in the Federal Depository Library Program; collection development librarians review documents available through the U.S.G.P.O. for access or inclusion in the collection.

B. Deselection
The deselection process may be initiated by library staff, faculty, or the collection development librarian. Final decisions on deselection are made by the collection development librarian. Items are checked for general condition, availability of newer or replacement editions and the continuing value of the content.

VIII. SUBJECT AREAS

Most of the materials needed by the faculty and students in the Security Policy Studies Program can be found in the D, E, H, J, and U sections of the Library of Congress classification system, and secondarily in the K and V sections.