I. PURPOSE/PROGRAM SUPPORT

The collection supports teaching and research in the field of Classical Languages and Literatures, specifically as it relates to the curriculum and research interests of the Classical Languages and Literatures Department of the Columbian College of Arts and Sciences. Undergraduate degrees include a B.A. in Classical Humanities and the newly introduced B.A. in Semitic Humanities.

The Classical Language and Literature Department is comprised of 7 full-time and 11 part-time faculty. Approximately 14 undergraduates have declared Classical Languages and Literatures as their major recently.

II. AREA RESOURCES

A. Washington Research Library Consortium (WRLC)

Students and faculty may take advantage of the resources of the other members of the Washington Research Library Consortium either through direct borrowing or through the Consortium Loan Service. Gelman’s I. Edward Kiev Judaica Collection contains 19th and 20th Century literature on Classical Languages and Literatures.

B. Other area resources

Faculty have access and borrowing privileges at the Chesapeake Information and Research Library Alliance (CIRLA) libraries. Resources available at the Library of Congress will also be of interest to faculty and students.

III. GENERAL COLLECTION GUIDELINES

A. Language
English is the primary language for collecting. Collecting in Greek, Latin, Arabic, and Hebrew languages is selective. Collecting in all other languages is very selective.

B. Period of Coverage

All time periods are considered for the collection; however, there is an emphasis on the classical period for works translated from Greek and Latin.

C. Dates of Publication

The emphasis is on current scholarship; however, important retrospective works are also acquired.

D. Geographical

There is no geographical limitation on the collection of materials. There is emphasis on the following areas: Middle East and Mediterranean coastal areas.

E. Treatment of Subject

Emphasis is on scholarly material. Undergraduate, graduate, and specialist levels are included in the collection. Textbooks are collected very selectively unless they become classic works in the field. Reference material, including dictionaries and encyclopedias, is acquired selectively.

IV. DESCRIPTION OF MATERIALS AND FORMAT

Materials in several formats are collected, including monographs and serials. Electronic journals are accessible through several databases including ATLA, Philosopher’s Index, and Proquest Research Library. DVDs and other videos are ordered upon request by faculty.

V. SPECIAL CONSIDERATIONS

The library’s collections in support of religion, history, and philosophy are relevant to classical literatures as well.

VI. DUPLICATION

In general, duplicate copies of a title are not purchased, the operating principle being to purchase more titles rather than extra copies of individual titles. However, if demand warrants, e.g. reserve readings, duplicate copies are bought on a case by case basis.

VII. SELECTION METHODS
A. Selection of new materials generally occurs through 4 sources:

1. The approval plan through Blackwell’s Book Services is monitored on a regular basis to ensure the profile meets our needs. Any changes in the curriculum, as indicated through library impact statements, are examined against possible changes in the approval profile.

2. Firm orders are initiated by the collection development librarian. Firm order requests from faculty and students are reviewed and approved by the collection development librarian.

3. Standing orders, memberships and serial requests are initiated by the collection development librarian.

4. Gifts are accepted under the same guidelines as other acquisitions. They must fit the criteria spelled out in this collection development policy.

B. Deselection

The deselection process can be initiated by Gelman staff, by faculty, or by the collection development librarian. Final decisions on deselection are made by the collection development librarian. Items are checked for general condition, availability of newer or replacement editions and the continuing value of the content.

VIII. LIBRARY OF CONGRESS CLASSIFICATION

Classical Languages and Literatures are covered primarily by the Library of Congress classifications PA and PJ. Due to the interdisciplinary nature of the subject, relevant material can be found across religion (BL-BX), history (DE-DG), and philosophy (B-BD) classifications as well.